

HIGHLANDS RECREATION DISTRICT BOARD MEETING
Tuesday, January 11, 2011

Attendants:

BOARD- President, Hal Carroll (H.C.)
Vice President, Brigitte Shearer (B.S.)
Jim Sell (J.S.)
Michelle McNeil (M.M.)
Pam Merkadeau (P.M.)

STAFF- Margaret Glomstad (M.G.)

DISTRICT COUNSEL- Portor Goltz

CALL TO ORDER

The meeting was called to order at 7:07pm by President H.C.

REVIEW AND APPROVAL OF THE MINUTES

The minutes of the December 14, 2010 Regular Board Meeting were reviewed and approved as read.

INTRODUCTION OF GUESTS

Suresh Chandrasekaran, Resident
Nolan Armstrong, Attorney for Mr. Chandrasekaran,
Bill Gutsell, Architect with Keller and Daseking
Pat Keller, Architect with Keller and Daseking

COMMUNICATIONS, ANNOUNCEMENTS & COMMENTS FROM THE AUDIENCE

Mr. Chandrasekaran addressed the Board regarding issues related to the landslide repair construction, drainage issues and issues related to his encroachment on District property. His attorney, Nolan Armstrong, was present and addressed the Board regarding the possible subrogation claim from the District's insurance excess carrier for the landslide below Mr. Chandrasekaran's property. Mr. Chandrasekaran expressed his preferences for solutions to the property line and tree house issues.

OLD BUSINESS – Moved for the Good of the Order

- A. The Board was updated on the progress of the construction of the Child Development Center. The demolition has been completed and work on the pad is anticipated to be completed this week weather pending. Mr. Gutsell provided information for Keller and Daseking's request for additional fees due to additional scope of work and unforeseen matters that arose during the construction document phase. B.S. made a motion to approve the addition of \$13,987 in fees to Keller and Daseking and the motion passed unanimously. Board Member P.M. abstained from the vote.

MANAGER'S REPORT

- A. Programming- ASP average daily attendance is 77. EEP daily attendance is 22. Winter Camp daily attendance was 35. The pool staff is looking for a new water workout instructor.
- B. Facilities/Grounds- Storage options are being explored due to the lack of storage due to the construction.
- C. Administration- Possible electronic timecard programs are being explored. Planning of the fees for the new center is in progress. The anticipated date to begin accepting registrations for the new program is in February 2011.

COMMITTEE REPORTS

- A. The Landslide Committee updated the Board on the progress of the landslide repair. The project is currently 22 days behind schedule due to the weather.

FINANCIAL REPORT

- A. The Rec. is at 50% of the budget. The Board reviewed the financial report.

OLD BUSINESS

- A. Moved for the Good of the Order to above Manager's Report

NEW BUSINESS

- A. Due to the excess Rec business phone call usage of M.G.'s personal cell phone from the projects occurring at the Rec, M.G. request the Board support the cost of increasing the number of minutes used per month. The anticipated cost is approximately \$20 per month. B.S. made a motion to support the cost to increase the maximum minutes on M.G.'s cell phone plan and the motion passed unanimously.

PAYMENT OF THE BILLS

Bills were passed for the Board's review and signatures. Board Member M.M. made a motion to pay the bills and the motion passed unanimously.

ADJOURNMENT

Board Member B.S. made a motion to adjourn the meeting and the motion was passed unanimously. The meeting was adjourned at 9:03pm.

Respectfully submitted,

Margaret Glomstad
Board Secretary